

Government of Himachal Pradesh
Department of Horticulture

File No. **HTC-B(2)-2/2019**

Dated: Shimla-2,

17th December, 2025

OFFICE ORDER

The Governor, Himachal Pradesh, on the recommendation of the Himachal Pradesh Public Service Commission, is pleased to offer provisional appointment to the following candidates as *Trainee Horticulture Development Officers*, Group 'A' (Gazetted) in the Department of Horticulture, initially for a period of two years, at the stations mentioned against their names, on a consolidated fixed amount @ **₹29,220/-** per month (i.e., 60% of the first cell of Level-16 of the Pay Matrix) in terms of Rule 3(j) of the H.P. Civil Services (Revised Pay) Rules, 2022, in the public interest, subject to the terms and conditions mentioned below:-


Sr. No.	Name & Address of the Candidates	Category	Date of Birth	Place of Posting
1	Sh. Manthan Jaryal , S/o Sh. Naresh Kumar, Ram Bhagwan Niwas, Mohalla Surara Near Govt. (Boys) Sr. Sec. School, Chamba , HP-176310	UR	08-08-1999	Development Block Bhattiyat, Distt. Chamba
2	Sh. Nishant , S/o Sh. Gopal Krishan, Village Nerna, P.O. Raja Ka Talab, Tehsil Fatehpur, District Kangra , HP-176051	UR	15-02-1998	Development Block Indora, Distt. Kangra
3	Ms. Nitika Sharma , D/o Sh. Hans Raj, Village Raili, P.O. Samoh, Tehsil Jhandutta, District Bilaspur , HP	UR	15-01-1999	Development Block Chamba, Distt. Chamba
4	Ms. Shabnam Rana , /o Sh. Anil Kumar, Village Pirh, P.O. Chobin, Tehsil Baijnath, District Kangra , HP-176128	UR	20-11-1999	Development Block Tissa, Distt. Chamba
5	Ms. Riya Chauhan , D/o Sh. Ravinder Chauhan, Village Jole, P.O. Kiari, Tehsil Kotkhair, District Shimla , HP-171204	EWS of HP	28-07-2000	Plant Protection Centre (PPC) Kotkhair, Distt. Shimla

- i. The candidates shall be engaged as **Trainee Horticulture Development Officer**.
- ii. The candidate engaged as Trainee shall sign an **agreement** as per **Annexure-A** appended to this order.
- iii. The regularisation of the incumbents engaged as Trainees will be governed by the instructions issued in this regard by the Government, after completion of training.
- iv. The **Trainee Horticulture Development Officer** will be paid consolidated fixed amount @ **₹29,220 P.M.** (i.e. 60% of the first cell of Level-16 of the Pay Matrix 48700-154300).
- v. The candidates engaged as Trainee shall not be entitled for the service benefits as are admissible to Government employees on regular basis.
- vi. The service of the Trainee will be governed on the basis of **agreement (Annexure-A)**. The engagement is liable to be terminated in case the performance/conduct of the Trainee is not found to be satisfactory. In case, the Trainee is not satisfied with the termination orders served by the Engaging Authority, he/she may prefer an appeal before the Appellate Authority who shall be higher in rank to the Engaging Authority, within a period of 45 days, from the date on which a copy of termination orders is delivered to him/her.
- vii. The Trainee engaged will be entitled for one day's casual leave after putting in one month's service, 10 days' medical leave and 5 days' special leave, in a calendar year. A female Trainee engaged with less than two surviving children, may be granted maternity leave for 180 days'. A female Trainee engaged shall also be entitled for maternity leave not exceeding 45 days' (irrespective of the number of surviving children) during the entire service, in case of miscarriage including abortion, on production of medical certificate issued by the authorised Government Medical Officer. A Trainee engaged shall not be entitled for medical re-imburement, LTC etc. No leave of any other kind, except above, will be admissible to the Trainee. Un-availed casual leave, medical leave and special leave can be accumulated upto the calendar year and will not be carried forward for the next calendar year.

- viii. Unauthorised absence from the duty without the approval of the Controlling Officer shall automatically lead to the termination of the Trainee. However, in exceptional cases, where the circumstances for unauthorised absence from duty were beyond his/her control on medical grounds, such period shall not be excluded while considering his/her case for regularisation but the incumbent shall have to intimate the controlling authority in this regard well in time. However, the Trainee shall not be entitled for any remuneration for this period of absence from duty.

Provided that he/she shall submit the certificate of illness/fitness in support of his/her illness, issued by the Medical Officer, as per prevailing instructions of the Government.

- ix. Selected candidate will have to submit a certificate of his/her fitness issued by a Medical Board. In case of women candidates who are to be engaged for training to carry out hazardous nature of duties as a result of tests is found to be pregnant of 12 weeks' standing or more shall be declared temporarily unfit and her engagement shall be held in abeyance until the confinement is over. Such woman candidate be re-examined for medical fitness six weeks after the date of confinement, and if she is found fit on production of Medical fitness certificate from the authority as specified above, she may be engaged.
- x. Trainee will be entitled to TA/DA, if required to go on tour in connection with his/her training duties at the same rate as applicable to regular counterpart official at the minimum of pay scale.
- xi. Provisions of service rules like FRSR, Leave Rules, GPF Rules, Pension Rules and Conduct Rules etc. as are applicable in case of regular employees will not be applicable in case of a Trainee. The Employees Group Insurance Scheme as well as EPF/GPF will also not be applicable to a Trainee.



If the offer of appointment is acceptable, the above-named candidates shall report for duty within 15 days from the date of issue of these orders, along with all relevant original documents, after obtaining medical fitness from the State Level Medical Board, DDU Zonal Hospital, Shimla, and report to the Director of Horticulture, Himachal Pradesh, Navbahar, Shimla-2, for execution of the Agreement (*Annexure-A*), as prescribed in condition No. (ii) above, on a

stamp paper of ₹10/- prior to joining, failing which the provisional appointment as Trainee shall stand automatically cancelled.

The appointment of the above candidates is purely provisional and subject to verification of their original documents/certificates, medical fitness by the Medical Board, fulfillment of eligibility conditions as prescribed in the relevant Recruitment & Promotion Rules, and acceptance and compliance with all the above-stated terms and conditions of appointment. If, at any stage, any information furnished by a candidate is found to be false or any document is found to be incorrect or invalid, the provisional appointment shall stand cancelled forthwith, without any notice, and appropriate legal action shall follow.

By order,

Sd/-

C.Paulrasu, IAS

Secretary (Horticulture) to the
Government of Himachal Pradesh.

Endst. No. **HTC-B(2)-2/2019**, Dated: Shimla-2, **17th December, 2025**

Copy is forwarded to the following for information and further necessary action:-

1. The Secretary, H.P. Public Service Commission, Shimla-2 with reference to their letter No. 3-5/2024-PSC(R-I) dated 21-11-2025.
2. The Director of Horticulture, Himachal Pradesh, Nav Bahar, Shimla-2, along with the applications of the above-mentioned candidates and relevant original documents, including attestation forms, character & antecedents verification for retention in the personal files of the candidates, with the request to upload the said orders on the official website of the Department and take further necessary action accordingly.
3. The Sr. Medical Superintendent, DDU Zonal Hospital, Shimla.
4. The above referred candidates through **Registered Post**.
5. Personal file of the referred candidate.
6. Spare copies/ Guard File

(Dr. Vikram Singh)

Joint Secretary (Horticulture) to the
Government of Himachal Pradesh

(Phone No. 0177-2628483)

e-mail: horticulturebranch@gmail.com

Annexure-A

**Form of agreement to be executed between the Trainee
(Name) and the Government of Himachal Pradesh through
..... (Designation of the Appointing Authority).**

This agreement is made on this _____ day of
_____ in the year _____ between Sh./Smt.
_____ S/o/D/o Shri R/o
Trainee (hereinafter called the FIRST PARTY), AND The Governor of
Himachal Pradesh through _____ (Designation of the
Appointing Authority) Himachal Pradesh (here-in-after referred to as
the SECOND PARTY).

Whereas, the SECOND PARTY has engaged the aforesaid
FIRST PARTY as a Trainee (name of the post) and the FIRST PARTY
has agreed to the same, on the following terms and conditions:-

1. That the FIRST PARTY shall remain on job training under
SECOND PARTY as a Trainee (Name of the post) for a period
of two years commencing on day of _____ and ending
on the day of _____.
2. That the Trainee..... (Name of the post) will be paid
consolidated fixed amount @ ₹...../- P.M (which shall be
60% of the first cell of the applicable level of pay matrix of the
corresponding cadre).
3. That the engagement of FIRST PARTY will be purely on
temporary basis. The engagement is liable to be terminated in
case the performance/conduct of the Trainee is not found
satisfactory.
4. That the Trainee engaged will be entitled for one day's casual
leave after putting in one month's service, 10 days' medical
leave and 5 days' special leave, in a calendar year. A female
Trainee engaged with less than two surviving children, may be
granted maternity leave for 180 days'. A female Trainee
engaged shall also be entitled for maternity leave not exceeding
45 days' (irrespective of the number of surviving children)

during the entire service, in case of miscarriage including abortion, on production of medical certificate issued by the authorised Government Medical Officer. A Trainee engaged shall not be entitled for medical re-imburement, LTC etc. No leave of any other kind, except above, will be admissible to the Trainee.

Un-availed casual leave, medical leave and special leave can be accumulated upto the calendar year and will not be carried forward for the next calendar year.

5. That the unauthorised absence from the training without the approval of the Controlling Officer shall automatically lead to the termination of the Trainee. However, in exceptional cases, where the circumstances for un-authorised absence from duty were beyond his/her control on medical grounds, such period shall not be excluded while considering his/her case for regularisation after completion of training but the incumbent shall have to intimate the controlling authority in this regard well in time. However, the Trainee shall not be entitled for any remuneration for this period of absence from duty.

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Provided that he/she shall submit the certificate of illness/fitness in support of his/her illness, issued by the Medical Officer, as per prevailing instructions of the Government.

6. That the selected candidate will have to submit a certificate of his/her fitness issued by a Medical Board in case the post for which he is being given training is a Gazetted post and by Government Medical Practitioner in case the said post is a Non-Gazetted. In case of women candidates who are to be engaged for training to carry out hazardous nature of duties, as a result of tests is found to be pregnant of 12 weeks' standing or more shall be declared temporarily unfit and her engagement shall be held in abeyance until the confinement is

over. Such woman candidate be re-examined for medical fitness six weeks after the date of confinement, and if she is found fit on production of Medical fitness certificate from the authority as specified above, she may be engaged.

7. That the Trainee will be entitled to TA/DA if required to go on tour in connection with his/her training duties at the same rate as applicable to regular counterpart official at the minimum of pay scale.
8. That the provisions of service rules like FRSR, Leave Rules, GPF Rules, Pension Rules and Conduct rules etc. as are applicable in case of regular employees will not be applicable in case of a Trainee. The Employees Group Insurance Scheme as well as EPF/GPF will also not be applicable to a Trainee.
9. That the FIRST PARTY understands and agrees that on account of the said engagement, he/she shall not be entitled for any service benefits as are admissible to the Government employees on regular basis and he/she shall not claim the same. He/she may be considered for regular appointment only after successful completion of the training as per the instructions of the Government.

IN WITNESS the FIRST PARTY AND SECOND PARTY have herein to set their hands the day, month and year first, above written.

IN THE PRESENCE OF WITNESS:

1. _____

(Name and Full Address)

(Signature of the FIRST PARTY)

2. _____

(Name and Full Address)

(Signature of the SECOND PARTY)
